

Westminster Glen Homeowners Association, Inc. Annual Members Meeting

DATE: October 25, 2012, 6:30 PM

**PLACE: River Place Country Club
4207 River Place Blvd.
Austin, Texas 78730**

I. The meeting was called to order by Jesse Whittenton at 6:38 pm.

Board members present were Jesse Whittenton and Steve Majors. Community Association Manager Tracey Porter and Sr Assistant Community Association Manager, Wanda Stevens represented RealManage.

II. Establish Quorum; Certify Notice; approval 2011 Minutes.

Proof of Notice was displayed by Tracey Porter. The annual meeting notice was addressed and sent to the RealManage office as proof of notice that was mailed to all owners according to the Bylaws of the Association.

Roll call was taken and proxies were certified: 25 proxies presented and 19 owners in attendance (44). Quorum of 66% (146.5 people) was not established. The meeting was adjourned and reconvened at 6:39. Quorum of 33% (73 people) was not established. The meeting was adjourned and reconvened at 6:40. Quorum of 16.5% (36.6 people) was established and the meeting was called to order.

The 2011 Minutes were presented and approved as written. A motion to approve was carried by unanimous acclamation.

III. Manager's Report (see attached)

Manager's Report covered the financial condition of the community; delinquency (3%); the Deed Restriction Violation process; and the Architectural Control Committee process (any changes to the exterior of the property needs to be submitted for approval).

Brush Clearing Service will be in the community for those that may desire their services. It is important that residents keep the right of way clear of brush.

Manager will identify which owners are not maintaining the ROW on her next visit (November)

IV. Safety Radar Report (Steve Majors)

In order to control the speed in the community 2 radar signs have been purchased Police officers have been hired by the HOA to issue tickets to speeders. There are 6 patrols per month for 2 hr increments.

The program has been operational for a year and is achieving good results. There is some discussion to move the signs to new areas to target speeders. Prince William Dr has requested signs. Many traveling over the speed limit are service vendors as well as residents.

V. Assessment Increase 2013-2014

The need for the \$25 annual assessment increase is to help replenish the reserve account and cover costs of the association. It would be billed beginning of fiscal year - June 2013.

Voice vote: Residents voted on the increase and it passed with a majority vote. 3 voted against the increase.

VI. Elections

Elections were held for two (2) positions at two (2) years each. Nominations included Andy Hines and Patrick Patla, no other nominations were presented from the floor. Nominations were closed; the candidates gave a brief biography. Ballots were cast by members present:

Election results: Andy Hines and Patrick Patla were elected.

VII. 2013 Budget

The 2013 Budget was voted on by the members present and passed unanimously by ballot count.

VIII. New Business


Communication to members regarding the Annual Garage Sales -- advance notification by mail or email is needed.

Owner directory is to be updated and distributed.

Thanks to the Social Committee chair (Sareta Heath) for organizing community activities was expressed by the members.

IX. Adjournment

No further questions or comments were presented, so the meeting was adjourned at 7:43 pm


Jesse Winters, Pres.
10/16/13