

**Westminster Glen Homeowners Association, Inc.**

700 Market St. Bldg 3

Cedar Park, TX. 78613

**Board of Directors Meeting Minutes**

August 1, 2023

5:30 P.M.

River Place Country Club

4207 River Pl Blvd, Austin, TX 78730

**Call to Order**

The Meeting was called to order at 5:36 P.M.

**Establishment of Quorum**

The Board was represented by Belinda Gallagher, Diane Love, Eowyn Gorman, and Reena Ubha. Chip Graves was absent. The management company, Preferred Association Management Company, was represented by Martha Perkins.

**New Business**

**Collection Policy**

A motion passed unanimously to pass the new collection policy as presented. A copy of the policy is attached to this document for your review. The increase in late fees will go into effect November 1, 2023.

Motion: Belinda Gallagher

Second: Reena Ubha

**Fee Waivers**

The Board agreed that all fee waivers will be placed on hold until the following meeting date. All fee waivers will be discussed and decided upon by the Board of Directors as a whole.

**Adjournment**

With no further business to address, the meeting adjourned at 6:11 P.M.