

Westminster Glen Homeowners Association, Inc.

700 Market St. Bldg 3

Cedar Park, TX. 78613

Board of Directors Meeting Minutes

January 11, 2024

6:00 P.M.

River Place Country Club

4207 River Pl Blvd, Austin, TX 78730

Call to Order

The Meeting was called to order at 6:07 P.M.

Establishment of Quorum

The Board was represented by Eowyn Gorman, Diane Love, Sandhya Murti, and Robert Taylor. Adam Pugh was absent. Preferred Association Management Company (PAMco) was represented by Martha Perkins.

Committee Reports

ACC Committee: A report from Tom Lebsack was submitted to the Board and management prior to the meeting. It was mentioned that management should send a reminder email out to the membership, reminding them generators require ACC approval before installation.

Landscape Committee: The Board considered two proposals from the landscape committee on improvements in the community. A motion passed unanimously to approve quote 822 from Fresh Scapes that will improve the landscape at the entrance at City Park Road for a total cost of \$2,850.

Motion: Diane Love

Motion 2nd: Eowyn Gorman

The Board denied quote 825 from Fresh Scapes to add ornamental grasses along the front entrance.

Social Committee: Diane Love is going to look at creative ways to have a social event within the budget of the Association.

Review/Approve Prior Meeting Minutes

The Board reviewed the November 9, 2023 meeting minutes. The annual assessment amount should be revised to say "\$420". The meeting minutes from November 9, 2023 were approved as amended unanimously.

Motion: Eowyn Gorman

Second: Diane Love

Review/Approve Financial Statements

The financial statements for September 2023 were reviewed by the Board of Directors.

A motion was passed unanimously to waive all the fees from the previous violations issued to homeowners.

Motion: Eowyn Gorman

Second: Adam Pugh

Old Business

Lot 21 Cleanup

No discussion.

Legislative Update

Adam Pugh is going to draft and record the fine schedule through his firm. Management needs to provide him the fines and violations that need to be recorded.

New Business

Organizational Meeting

A motion passed unanimously to appoint the directors to the following positions:

President: Eowyn Gorman

Treasurer: Diane Love

Vice President: Adam Pugh

Director at Large: vacant

Secretary: Robert Taylor

Motion: Adam Pugh

Second: Eowyn Gorman

2024 Draft Budget

A motion was passed unanimously to approve the 2024 budget as presented in the board packets. There will be no increase and the dues will remain at \$425 annually.

Motion: Eowyn Gorman

Second: Adam Pugh

Vacant Position

A motion was passed unanimously to appoint Sandhya Murti to the vacant position. Sandhya will serve as the Director at Large for the Association. Her term will expire in 2024.

Motion: Eowyn Gorman

Second: Diane Love

Homeowners Forum

No comments.

Adjournment

With no further business to address, the meeting adjourned to executive session at 6:58 P.M.